

**Randolph Field ISD PTO
Board Meeting Agenda
Monday, December 7, 2020, PTO room**

Call Meeting to Order: 0831

Approval of November Minutes: Kallie made a motion to approved November minutes. Jaime second the motion. None opposed. Minutes approved.

In attendance: Liz Howard, Swogie Urso, Oneida McKenzie, Michelle Sutton, Lindy Stephan, Ashely Randall, Jaime Lowe, Kallie Beinhower, Astrid Wisser, Brittney Quinones, Na'I Valai, Shelley Smith, Stephanie Hudson

PTO Board Committee Chair Reports:

Treasurer: Kallie present. Report submitted and attached. Binders from previous years are available in the PTO room. Great resource to check on how many items were purchased and for how much (in the past) to help with planning and budgeting.

Vice President ES: Jaime and Ashely present. Report submitted.

Old Business

Basket Bonanza: Before expenses we made \$1,152.45! We were able to raffle off 15 baskets. A huge thank you to everyone who helped make this event successful including making posters, donating supplies, getting donations, making baskets and working the event!

New Business

Polar Express: We are unable to provide hot cocoa simultaneously to 500 students unfortunately because of the logistics around it so we will be providing candy canes to students instead while they watch from their classrooms.

Workroom: December sign up genius is up and running. All volunteers have shown up for shifts and more volunteers have reached out for training. Thanks Jaime!

APEX Fun Run: We plan on renewing our contract with APEX for the fun run in the spring, unless it will be virtual. If APEX won't be coming to the campus, it's not worth the money.

Read-A-Thon: Dr. Hemmengway is interested in doing this as our fall fundraiser next year. More details to follow.

Vice President MS/HS: Swogie and Oneida present. Report submitted. - Launched Anython Color Battle Event on 16 Nov. Color Battle Event was extended from 4 Dec to 8 Dec due to school scheduling conflict.

-Funds raised will be used to expand/update an Instructional Flex Area for MS. Final event 8 Dec at 2:45 pm

-Dropped off cases of water to MS

- Updated PTO sign in MS office
- Volunteered for WIN
- Volunteered during lunch with Anython

Spirit Night: Candice and Amy not in attendance. Report submitted

November 16, 2020--The total from Mod Pizza Spirit Night was \$433.44. The check will be mailed to the school in 4-6 weeks. Check with office to confirm around January 7, 2021

11/16 Spoke to Marcos pizza, Chad owner and Andrew manager

325-201-6064 (can text if needed). Set up January 7 all day for next SN. Dine in, carry out, outdoor sitting, delivery as well as a **fundraiser tab for keep the change and donations to Randolph PTO for the whole month of January**. All set, no need to recontact. Will send us a flyer to my email.

11/24/20 Received an email from Chad but the flyer was not formatted correctly. Need to recontact and ask for a different format. Chad Gilson at teamgilson01@gmail.com

12-3-20 Rapid Fired Pizza spirit night. Copies of the flyer were made before Thanksgiving break and given to the teachers. It was posted on social media. Emails were sent to Mrs. Perez, Mrs Cheatum, Mrs. Green, Dr. Fox, and Mr. Grenier requesting it be added to announcements and the district calendar.

The signs didn't go up as usual because I had most of them at home and couldn't leave due to Covid restrictions. Amy placed 2 signs.

There are no restaurants booked currently for February, March, April, or May.

January 7 - new Marcos on 1604

February 4

March 4

April 1

May 6

Webmaster: Allison not present. No report submitted.

Yearbook ES: Michelle and Lindy present. Report submitted. Captured pictures at our drive-thru book fair and at the basket raffle fundraiser. Yearbook Sales Goal for 2021 - 250 Copies

Below are timelines to meet:

Exact Quantity - 1 Feb 2021

Personalization - 5 Mar 2021

Page Submission Deadline - 22 Mar 2021

Final Sales - 30 Jun 2021

So far, there are 87 pics uploaded on the Balfour software. (Not including the students portraits)

Waiting on an answer from my Sales Rep on discount prices for early yearbook purchases.

Planning on scheduling a day to go by the classrooms and taking pictures of the students while in their classroom settings and in hallways.

Membership: Deanne not present. Reminder the deadline to be eligible for the scholarship is a paid membership by 1 Jan 2021.

Event Coordinator: Na'i present. Amy not present. Report submitted. Tag Team with RES VP's to complete the fall raffle "Basket Bonanza" / PTO Membership Drive- Thru on November 19,2020

-Motivated to support and assist with the RMS Color Battle Event fundraiser on December 8, 2020.

-Continued to stand ready and assist with any upcoming and future events.

Sunshine ES: Rachel and Amber not present. No report submitted.

Sunshine HS/MS: Stephanie and Shelley present. Report submitted.

Old Business

* Teacher Appreciation Week is May 3-7.

MS/HS Sunshine serves 154 RFISD employees: HS-51, MS-33, All others-70, (District office, cafeteria, custodian, technology, maintenance, and transportation)

*Fall-themed November teacher treats were delivered right before Thanksgiving. Baskets of apples and mini pumpkin, apple, and pecan pies were placed in the teachers' break rooms. "Any way you slice it, "We are thankful for you."

New Business

- December birthday cards delivered.
- We had very productive meetings with Dr. Fox and Dr. Malone to discuss Sunshine plans for the upcoming holiday season. They both reported that October and February tend to be the most stressful and challenging months for their staffs. Both principals are open to the idea of a silly-string war to provide some fun and laughter. Drs. Fox and Malone also are very, very interested in having one of our traditional "Sunshine Luncheons" sometime soon. We will be working on the logistics of making both these events happen after the Christmas break.
- Cheer Cart filled with coffee, hot chocolate, breakfast pastries, etc. will be delivered to Middle and High School campuses on Tues. Dec. 15 ~8:30am. Please join us in the merriment if you can! ☺
- We are doing 4 mini-treats for the month of December. All District staff received a Christmas-themed baggie of peppermints along with a message of gratitude for their "ENCOURAGE-MINT, INVOLVE-MINT, COMMIT-MINT, and EXCITE-MINT". Additional treats will be: cookies and coffee pods, hand "Santa"tizers, and candy canes and hot cocoa packets.

Volunteer Coordinator MS/HS: Shanita not present. Nothing to report.

Book Fair: Brittney present. Marie-Celine not present. Report submitted.

Elementary Fall Book Fair – Virtual (10/28 – 11/10)

\$854.28 total sales, which is a profit of \$213.71 in Scholastic Dollars

Brittney had created a shareable spreadsheet for the teachers to submit wish lists. She also creat-

ed a SignUp Genius for parents to see what the teachers are interested in and can sign up to let others know if they are purchasing a book. We are waiting for confirmation of profits from the Drive Thru fair before purchasing at least one more book for every teacher from their wish list.

Elementary Fall Book Fair – Drive-Thru (11/02 3:30p – 6:30p)

The Drive Thru Book Fair was fairly popular. The rep who came was impressed with our team and very happy with how it went. We were the first one for our area, so it was a huge learning curve for everyone. Our total sales were close to \$2000. We were able to purchase book sets for every classroom teacher. I need to call Scholastic, though, as this is not reflected on our website (normally it would show total sales and then expenditure of Scholastic Dollars).

We are holding off on confirming dates for Spring Fairs until after our return in January. Tentatively, we are thinking Feb 25 – Mar 5 for an in-person fair at the elementary, with a BOGO April 29 – May 7. We are looking at a Middle School fair for Mar 31 – Apr 9.

We realize all these dates are pending on the state of Covid restrictions. Our dates are flexible to work around other fundraisers, as well.

Boxtops: Cynthia not present. No report submitted.

Spirit Wear: Jenny not present. Store will open for a week in January.

New Business:

Apex Event (moved to Dec 8). Still need volunteers.

Polar Express will be done virtually.

Christmas teacher coffee bar. We will need help. Board Facebook page will have a discussion to see who will buy what, what items are needed, and who is available to help.

Spirit Wear Store to open second week in January. There have been requests for hoodies.

ES Yearbook order forms

Mardi Grass Bingo will not occur, instead a basket bonanza like the one that was held at the ES (Mid/End February)

Cancelling Start Logic Account (expires in May/July)

Meeting Adjourned: 0952

Next PTO Board Meeting: January 11, 8:30 (PTO room or virtual)

December 2020:

1-8 MS Apex Color Battle

3- Spirit Night (Rapid Fired Pizza)

7- PTO Meeting

17- Early Release

18- Jan 5- No School

January 2021:

11- PTO Meeting

7- Spirit Night

15- RMS Picture Retake

18- No School

February 2021:

1- PTO Meeting

4- Spirit Night

15- No School

March 2021:

1- PTO Meeting

4- Spirit Night

8-15 No School

April 2021:

1- Spirit Night

2- No School

5 PTO Meeting

23 No School

May 2021:

3- PTO meeting

6- Spirit Night

3-7- Teacher Appreciation Week

21- ES Early Release

27- 5th grade graduation

27- 8th grade breakfast/cake

27- Early Release All Campuses

Respectfully Submitted,

Liz Howard, PTO Secretary 2020-2021