

**Randolph Field ISD PTO
Board Meeting Agenda
Tuesday, October 5, 2020, TBD**

Call Meeting to Order: 0858

In attendance: Amy Urbina, Nai Valai, Candice Waldroup, Amy Cappiello, Brittney Quinones, Swogie Urso, Rachel Andeson, Jaime Lowe, Ashely Randall, Astrid Wisser, Oneida McKenzie, Michelle Sutton, Deanne Acker, Liz Howard, Shelley Smith, Jenny Horne, Marie-Celine Murawski, Lindy Stefan, Amber Kistler, Stephanie Hudson

Introduction of members, as we have several new volunteers! ☺

PTO Board Committee Chair Reports:

Treasurer: Kallie present. Report submitted and attached.

Vice President ES: Jaime and Ashley present.

1. Coin challenge

- Dr. Hemmengway agreed to the coin challenge. It will run as a competition for one week between grade levels (Pre/K vs. 1st, 2nd vs. 3rd, and 4th vs. 5th) where pennies count towards positive points and silver coins count as negative points to the opponent.
- Dr. H proposed we set up buckets outside at drop off areas.
- Tentative date is set for October 26th-30th (since the next two weeks are only 4-day weeks). Date to be confirmed with Dr. H this week.

2. Raffle baskets

- In lieu of Turkey Bingo this year, we thought of doing a drive through or walk through raffle. Since it is very chaotic at pick up this year we thought it may be best to host this event on a Saturday morning from 10-3 and set up would be under the trees by the 2nd-5th grade drop off area. Grade level themes need to be decided so we can get fliers out to start asking for donations to make the baskets.
- Tentative date Saturday, November 14th

3. Workroom



- We have received the ok to open up the workroom to volunteers. We will update on training date and details as we get more info.

Vice President MS/HS: Oneida and Swogie present. Arranged MS/HS Q&A Zoom Sessions. MS Parent Q&A 9 Oct @0900-1030. HS Parent Q&A 6 Oct @0900-1030. Voted yay on water for RES. MS received Spirit Wear. Student Aides will pass it out Sept 29. Hoping to set up table for virtual parents to drive by and collect spirit wear. Attended Apex meeting to discuss Apex fun run for RMS. Attended PTO fundraising meeting to discuss RES fundraising.

Spirit Night: Candice and Amy were in attendance.

October 1 was Sonic night. We will receive 10% of all sales. NO flier was needed. It took place from 5pm - 8pm. Update will come when we know how much we will receive and when.

November 5 is Mod Pizza in the forum. We receive 20% of sales WHEN customers mention Randolph PTO or show flier. 10:30am to 10pm

December 3rd is at Rapid Fired Pizza. We receive 20% of sales WHEN customers mention Randolph PTO or show flier. 10:30am to 9pm

Webmaster: Still have not heard from person who said they might be willing to take over as webmaster. Alison is still helping. Cancelling Start Logic Account (expires in May/July). Will have to switch email addresses to a gmail address in May.

Yearbook ES: Michelle present. 10/7 ES pictures, retakes on 11/19. Remote students will meet somewhere else. Belfour has a plan B for remote students if they are unable to get the pictures on that day.

Deadline for committing to the number of pages is 2/1/21.

Art teacher is working with 5th grade students on the cover. Deadline is 10/20/20.

Membership: Deanne was present.

Last month packets put together for the new teacher orientation to promote membership. The cost associated with the packets was \$50.89 for calendars, bags, paper shred and printing.

(3) general member and (13) teachers – (16) total members at this time.

Kallie has received payments via paypal, but most do not have a membership forms. For teachers, I have old information I will use at this time instead of tracking down teachers to fill out forms.



Event Coordinator: Amy and Nai were present. Got approval from DR. Hemingway to have Penny wars for elementary and also waiting on approval for membership/ raffle drive-thru for elementary as well.

Sunshine ES: Rachel and Amber present. Sunshine but not exactly sunshine news, to replace the usual back to school luncheon that PTO hosts, we made first day breakfast bags for all teachers, staff, custodians, etc. at the elementary school. This came from the general budget that was allotted for the luncheon and not sunshine. Each teacher got a waffle with syrup, a banana, and a water. Alternate bags to accommodate allergies also went out!

Not much coming up, but Rachel and Amber will be brainstorming something cute to go out to teachers and staff for Halloween.

Sunshine HS/MS: Shelley and Stephanie present. Old Business

- * Back to school snacks delivered to MS and HS break rooms on 1st day of in-person learning.
- * Teacher Appreciation Week is May 3-7.
- * MS/HS Sunshine serves: 154 RFISD employees: HS-51, MS-33, All others-70, (District office, cafeteria, custodian, technology, maintenance, and transportation)

New Business

- October birthday cards delivered.
- At this time, no MS/HS luncheons are scheduled, due to Covid-19 restrictions.
- We are, however, discussing alternate ways to spread “Sunshine” to the MS/HS campuses, as well as Admin, Transportation, Technology, Cafeteria, & Maintenance. Ideas include: themed packaged snacks, raffle for prizes, etc.
- Decided to do monthly small treats.
- Teacher Favorite forms have been filed and digitally uploaded.

Volunteer Coordinator MS/HS: Shanita not present. Report submitted. Sign Up genius created for each event that the School has authorized volunteers for. The Sign Up links are all Live and it has been posted online via FB. There is a full list of all volunteer opportunities currently available at the MS and at the HS with the links on Remind and these .pdf files can be viewed anytime. Via Remind, a scheduled weekly announcement of “Upcoming Volunteer Opportunities” and a scheduled weekly Facebook post in the Randolph AFB Schools group with the same info the parents that have not yet registered for the remind notifications. Attached is the list of all volunteer opportunities for all members of the board needing this information (President, MS/HS VP, Webmaster, and Newsletter)

High School Volunteer Opportunities Randolph High School Picture Day 2020 <https://www.signupgenius.com/go/30e0549a4a728a20-randolph2>



Randolph Senior Picture Day 2020

<https://www.signupgenius.com/go/30e0549a4a728a20-seniorpics2020>

Middle School Volunteer Opportunities Randolph Middle School Picture Day2020

<https://www.signupgenius.com/go/30e0549a4a728a20-mspictureday2020>

Volunteer Coordinator ES: (Vacant)

Book Fair: Marie-Celine was present. Elementary Fall Book Fair – Virtual (10/28 – 11/10)

We will be hosting an Online Book Fair 10/28 – 11/10. This is a slight change in dates to accommodate the Drive-Thru Book Fair on 11/2 3:30-6:30pm.

As in the Spring, the Online Fair is rewards in Scholastic Dollars only.

To promote the fair, we will be sending flyers home, posting on Facebook, and sending info through the principal and teachers' newsletters.

Amber Kistler has volunteered to also post some Facebook Live videos to help with promotion. Huge thank you for that support!

Elementary Fall Book Fair – Drive-Thru (11/02 3:30p – 6:30p)

Super excited for the Drive-Thru option. This is a new option added by Scholastic to help with the restrictions created by Covid.

Scholastic will arrive and set everything up themselves – we just need a handful of volunteers to help with traffic, orders, purchases, and Clifford appearances. Yes! We will have the Clifford costume!

The Drive-Thru offers 6 predetermined book packs. There are 2 price points (19.99 or 39.99) for 3 grade ranges (K-2, 3-5, 6-8). The books shown on the flyer may vary compared to what they actually receive.

Still working on location to avoid traffic and congestion.

Boxtops: Swogie was present. Nothing to report.

Spirit Wear: Jenny was present. Closed online Spirit Wear store on September 10, 2020. Total number of orders was 186. Total number of items purchased was 418. Profit check of \$1274.90 was mailed to Kallie and deposited. Shirts were delivered to the Elementary school and passed out to the teachers on Friday, September 25, 2020. We will plan to run another sale later in the school year.

Meeting Adjourned: 1020

Next PTO Board Meeting: November 2nd, 8:30 PTO room

Respectfully Submitted,

Liz Howard, PTO Secretary 2020-21



October 2020:

- 1- Spirit Night (Sonic)
- 5- PTO board meeting
- 8- MS/HS Fall pictures
- 12- No School
- 19- No School
- 20-23- ES Penny Wars Fundraiser
- 21/22 ES Early Release

November 2020:

- 2- PTO Meeting
- 5- Spirit Night
- 11- No School
- 14- ES Turkey Bingo Raffle
- 16-Dec4 MS Apex Fun Run
- 23-27- No School

December 2020:

- 1-4 MS Apex Color Battle
- 3- Spirit Night
- 7- PTO Meeting
- 17- Early Release
- 18- Jan 5- No School

January 2021:

- 11- PTO Meeting
- 7- Spirit Night
- 18- No School

February 2021:

- 1- PTO Meeting
- 4- Spirit Night
- 15- No School

March 2021:

- 1- PTO Meeting
- 4- Spirit Night
- 8-15 No School



April 2021:

1- Spirit Night

2- No School

5 PTO Meeting

23 No School

May 2021:

3- PTO meeting

6- Spirit Night

3-7- Teacher Appreciation Week

21- ES Early Release

27- 5th grade graduation

27- 8th grade breakfast/cake

27- Early Release All Campuses

