

**Randolph Field ISD PTO
Board Meeting Minutes
Tuesday, September 8, 2020, Virtual**

Call Meeting to Order: 0832

In attendance: Jenny Horne, Candice Waldroup, Michelle Sutton, Astrid Wisser, Liz Howard, Swogie Urso, Marie-Celine Murawski, Shelley Smith, Kallie, Oneida, Stephanie Hudson

Introductions

PTO Board Committee Chair Reports:

Treasurer: Kallie present. Report given and attached. When submitting receipts for reimbursement, please put what event it's for so it can go in the proper accounting line.

Tabled request for headphones at the ES (\$340). Waiting to see how budget is and if they will actually need them.

Liz made a motion, Swogie second the motion. Approved request from Ms Ortiz for up to \$100 to be applied towards incentive/reward tshirts for passing certifications.

Vice President ES: Jaime and Ashely not present. Report submitted. All of the elementary committees have been working hard on their respective events, but due to our inability to access the campus we have nothing else to report at this time.

Vice President MS/HS: Oneida and Swogie both present.

Coordinated Spirit Wear Sales with Josh Collins from Custom Sportswear, Inc. - As of 8/28, MS has 23 orders online totaling \$909.85 in sales. Sales end 9/7

Sent reminders to Dr. Fox to promote in bulletins.

Received and updated binder from Kristi.

Updated Contact info on PTO Board FB page.

Received Staff Funds Request from Mr. Salinas (HS AP Macroeconomics)

- Worksheets for AP Macroeconomics from acdcecon.com
- Worksheets will collaborate with material to enhance a better understanding
- Benefit of the worksheets is that the AP Student will have a resource to better prepare them pass their AP exam
- Total Cost is \$150.00

Requesting more information. How many students would benefit? Are the worksheets reusable? We will vote online once we receive more information.



Apex possibly done virtually. Meeting with Oneida, Swogie, Astrid, and Dr. Fox on Thursday to see if Dr. Fox approves.

Spirit Night: Candice present. The dates for the SPIRIT NIGHTS this year are the first Thursday of each month.

October 1- Sonic

November 5-TBD

December 3-Rapid Fired

January 7

February 4

March 4

April 1

May 6

Still working to secure the location of the remaining Spirit nights.

Webmaster: Currently, Alison is still helping until a transition to new board member takes place. Cancelling Start Logic Account (expires in May/July). Hoping to be able to get space on rfisd to save money and provide more user friendly email.

Yearbook ES: Michelle present. Report submitted. Currently working with the Randolph Elementary Art teacher to see if it is possible to have a cover contest for this year's Elementary School Yearbook. Deadline is mid-October. Alternate plan, to pick a cover from the Balfour software.

Membership: Deanne not present. Board report submitted. (1) general member and (8) teachers – (9) total members at this time • Kallie received (3) teacher payments via paypal. Kallie, I have members checks and cash and will drop it at your house ASAP. • Membership forms, attached to pixie stix, were placed in teacher's boxes at each of the three campuses to encourage membership. This is unusual because we typically host the PTO back to school luncheon and teacher membership drive. The message was “nobody STIX together better than Rohawks and Randolph PTO”- picture attached for reference. • I received one new Teachers Favorites Form, Kristin Dragon (HS) and forwarded the form to MS/HS Sunshine chairs. • Astrid would prefer to wait until school is in session to begin the general membership drive due to logistics for forms and money. • A gentle reminder, all persons on the RFISD PTO board must be PTO members, so please make sure you join. Membership forms are on our website.

Event Coordinator: Amy not present. Nothing to report. Krispy Kreme online fundraiser idea?

Sunshine ES: Rachel not present. Report submitted. Teacher welcome bags were a big success. We have gotten lots of positive feedback about how thoughtful and useful the items were! We also put together goodies bags to go out with kindergarten supplies to replace the boohoo/yahoo



breakfast. Otherwise we are in a bit of a holding pattern until we see how things go with in-person learning. Anticipate a lot of small goodies to add to teacher boxes as opposed to our usual luncheons.

Sunshine HS/MS: Stephanie and Shelley present. Goodie bags were given to staff, to include district, cafeteria, custodians, and transportation. Positive feedback and appreciation received. Still waiting on plan for year as it will look different for luncheons. Might be more treats throughout the year in place of luncheons.

Volunteer Coordinator MS/HS: Shanita not present. Nothing to report.

Volunteer Coordinator ES: (Vacant)

Book Fair: Marie-Celine present. Hoping to host an in-person Book Fair Oct 15th – 23rd. Right now, there are a lot of questions as to exactly how it will function. We anticipate that even if it is in person, it will not look the same as previous years. Some suggestions by other schools has been to do things such as add clear shower curtains so that students may browse titles, but not touch the books OR running it completely as a purchase from the flyer only event – parents submit orders based on the flyers and send in their money, then volunteers pack up the order and send it home OR not in person and being 100% online like we did the Spring fair (our Spring online fair total was 1589.49; of which we earned 397.34 in Scholastic Dollars).

Due to space restrictions at the elementary school, we are still not positive where an in-person fair would be set up.

With so many factors in the air, this fair will not be themed out all to the nines as the past couple years have been. We will most likely not be hosting any family events, either.

Bought \$700 of books with rewards that were going to expire.

Boxtops: Swogie present. Nothing to report.

Spirit Wear: Jenny present. Worked with Lisa Strain to design and print PTO shirts. Ordered a total of 50 shirts for \$500. Shirts delivered to PTO room. Invoice was paid in full 7/27/2020. Coordinated with Josh Collins from Custom Sportswear, Inc. to design the elementary school spirit wear and to set-up the online store for online ordering only. Online store opened for sales August 18, 2020. As of August 31, 2020 there has been 81 orders placed for a total amount of \$3,266.00. The PTO profit so far is just over \$1000. The online store will close on September 10, 2020. We will plan to run another sale later in the school year.

New Business:

Not sure how much involvement and presence they will want at the school for things like work-rooms, appreciation luncheons, and volunteer opportunities. Shanita will see if volunteers are needed for picture day in October.

Please share virtual fundraiser ideas.



Meeting Adjourned: 1005

Next PTO Board Meeting: October 5th, 8:30 (PTO room or virtual)

September 2020:

7- No School
8- PTO board meeting
16- HS Virtual Meet the Teacher
28- No School

October 2020:

1- Spirit Night
5- PTO board meeting
8- MS/HS Fall pictures
12- No School
19- No School
21/22 ES Early Release

November 2020:

2- PTO Meeting
3- Spirit Night
11- No School
16- MS Apex Fun Run
23-27- No School

December 2020:

1-4 MS Apex Color Battle
3- Spirit Night
7- PTO Meeting
17- Early Release
18- Jan 5- No School

January 2021:

4- PTO Meeting
7- Spirit Night



18- No School

February 2021:

1- PTO Meeting

4- Spirit Night

15- No School

March 2021:

1- PTO Meeting

4- Spirit Night

8-15 No School

April 2021:

1- Spirit Night

2- No School

5 PTO Meeting

23 No School

May 2021:

3- PTO meeting

6- Spirit Night

3-7- Teacher Appreciation Week

21- ES Early Release

27- 5th grade graduation

27- 8th grade breakfast/cake

27- Early Release All Campuses

Respectfully Submitted,

Liz Howard, Randolph PTO Secretary 2020-21

